

**THE UNIVERSITY OF WAIKATO
TE WHARE WĀNANGA O WAIKATO**

ACADEMIC BOARD

Minutes of the meeting held on 26 July 2022 (Part 1)

Present: Professor A Jones (Chair), Professor M Barbour, Dr P Barrett, Professor B Barton, Professor M Berryman, Ms M Blake, Mr M Bolger, Associate Professor T Howell, Associate Professor J Bowen, Ms G Brown, Professor K Bryan, Ms J Champion, Associate Professor M Cheng, Professor E Collins, Professor B Curtis, Associate Professor Trevor Daya-Winterbotton, Associate Professor S Dillon, Professor M Duke, Dr K Edmonds, Associate Professor S Ellis, Mr R Hamiora, Dr K Hemi, Associate Professor A Hinze, Professor G Holmes, Associate Professor M Houlahan, Professor B James, Ms M Jordan-Tong, Professor D Klinger, Professor T Kukutai, Associate Professor Jo Lane, Professor P Leman, Mr Z Liu, Professor R Longhurst, Professor M Manley-Harris, Professor K Pavlovich, Dr S Peel, Associate Professor S Peters, Associate Professor K Petrie, Professor B Pfahringer, Professor K Pickering, Associate Professor M Prinsep, Professor V Reid, Professor A Roy, Professor G Schott, Professor F Scrimgeour, Ms M Stapleton, Ms T Stone, Mr P Te Whau, Ms L Thebe, Dr S Tiakiwai, Professor M Walmsley and Professor I White.

In attendance: Mrs R Alexander, Ms I Leeming, Mr B McGibbon, Ms T Pilet

Secretariat: Mr T O'Brien, Ms A Beardsmore

22.37 APOLOGIES

Received

Apologies for absence from Professor C Breen, Professor B Cowie, Dr K Hébert-Losier, Mr C Hoole, Professor B Jackson, Associate Professor G Khan, Ms M Lewis-Wano, Ms M Lolaki, Ms S McLean, Professor A Mohsin, Associate Professor S Morrison, Professor K Perszyk, Professor N Quigley, Ms M Smith, Associate Professor T Keegan, Ms T Sherrin, Professor M Thrupp, and Dr J Waiti.

22.38 CONFIRMATION OF THE MINUTES OF THE MEETING (PART 1) HELD ON 28 APRIL 2022

Confirmed

The minutes of the meeting (Part 1) held on 28 April 2022, as set out in document 22/293a.

22.39 REPORT OF THE VICE-CHANCELLOR (PART 1)

Received

The report of the Vice-Chancellor (Part 1), as set out in document 22/294a.

22.40 REPORT OF STUDENT MEMBERS

Noted in discussion

1. That it had been good to see students on campus again for the various Trimester B Orientation events and activities. The Don Llewellyn building by Gate 3 had also now been leased as a new social space for students.
2. That a digital archive of the Nexus student magazine would be launched in the near future.
3. That new staff members had been recruited to the Waikato Students' Union Advocacy and Student Voice teams, including the appointment of the new Tikanga Advisor.
4. The Student Voice team were currently focussing on supporting students involved in class representation and quality assurance processes. There were still a number of Schools who had not yet appointed class reps. Staff were encouraged to do this so that these students could participate in the current training for class reps. Feedback from recent Student Advisory Council meetings was that class reps did not feel they were receiving enough information from paper convenors about the class rep role, and that they were having some challenges with establishing effective communications with other students, particularly those studying online. The WSU was addressing these concerns as part of the class rep training, however support from staff on these matters was also helpful.
5. That the Advocacy team were assisting a number of undergraduate students with academic integrity complaints. It appeared that most of these students hadn't sufficiently developed their academic writing skills. Any efforts staff could make to raise awareness about academic integrity, and the resources available to support students with this, would be helpful.
6. That staff from the Centre for Tertiary Teaching and Learning were available to attend classes to talk about academic integrity. Further, there were efforts being made to be more intentional about academic integrity as part of refining Disciplinary Foundation papers.
7. That there had been positive feedback from students about staff going the extra mile to ensure students had an empowering student experience.

22.41 REPORT OF COUNCIL

Received

1. The report of the 14 June 2022 meeting of Council, as set out in document 22/295.
2. An oral report from the elected staff member to Council.

Noted in discussion

That Council had met with the Tertiary Education Commission (TEC) to discuss the Ōritetanga Learner Success project. The TEC had given the University some challenging goals in relation to achieving parity in learner success going forward, however, this was challenging given there was no additional resource available to support the delivery of these expectations.

22.42 REPORT OF THE EDUCATION COMMITTEE

Received

The report of the Education Committee meeting held on 7 July 2022, as set out in document 22/296.

Noted in discussion

That the Universities New Zealand Committee on University Academic Programmes (CUAP) would be meeting in October to further discuss and prioritise the recommendations of the Academic Quality Committee's review of CUAP.

22.43 REPORT OF THE RESEARCH COMMITTEE

Received

The report of the Research Committee meeting held on 22 June 2022, as set out in document 22/297.

Noted in discussion

1. That thanks had been expressed to the School of Graduate Research for their work in developing the Partnership Doctoral Scholarship. This was a significant achievement, rationalising previously ad hoc practices, and should assist us to maximise the doctoral scholarships budget.
2. That the deferment of the Performance Based Research Funding (PBRF) round until 2026 would be helpful, as it would allow us to provide additional support to researchers who had been disproportionately affected by the pandemic. The extension would not, however, impact on our own internal processes and planning for PBRF.
3. That new Staff Profile webpages were in development. Information for staff profiles would now be populated primarily from the Integrated Research Information System. Staff would have an opportunity in August to review and amend their profile page prior to these going live in September.

22.44 REPORTS OF THE PACIFIC STRATEGIC COMMITTEE

Received

The reports of the Pacific Strategic Committee meetings held on 2 May 2022 and 13 June 2022, as set out in documents 22/301 and 22/302.

22.45 REPORTS OF THE DIVISIONAL BOARDS

Received

The reports of the Divisional Board meetings held 2 - 6 May 2022 and 23 - 27 May 2022, as set out in documents 22/303-22/306.

22.46 TE RAUTAKI MĀORI 2022-2026

Reported

1. That a draft version of Te Rautaki Māori 2022-2026 had been considered by the Boards of Studies, Divisional Boards, the Māori Academic Board of Studies, Research Committee and Education Committee in June and July 2021. It had also been circulated for consultation with all staff via the staff portal in June 2021 and had been revised following that feedback.
2. That the current version of Te Rautaki Māori had been considered by the Divisional Boards in May, the Māori Academic Board of Studies, Curriculum Committee, Research Committee and the Pacific Strategic Committee in June 2022, and Education Committee in July 2022.
3. That the Plan had been revised accordingly. A summary of the feedback received and the response to this feedback was included in the covering memo of document 21/232.

Recommended

That Council approve Te Rautaki Māori 2022-2026 (revised 19 July 2022), as set out in document 21/232.

22.47 ACADEMIC DEVELOPMENTS ROUND TWO 2022

Received

1. The current list of proposals for Round Two 2022, as set out in document 22/38 (revised 7 July 2022).
2. Feedback with respect to the strategic and resource implications for the Round Two 2022 Academic Development proposals, as set out in document 22/245.

Noted in discussion

Master of Juris (22/39b)

That there was a concern raised that this qualification was not clearly differentiated from the Master of Laws, and that it didn't include the specific papers focussed on allowing a practitioner trained in civil law to successfully transition to common law. However, it was noted that these concerns had been raised in earlier fora and were considered to be sufficiently addressed as part of their recommendations to Academic Board. Further, the qualification had received strong support from most staff within the Faculty of Law, and it would enable the Faculty to significantly extend its current market of potential students.

Resolved

1. To approve the following Round Two 2022 Category 1-5 proposals:
 - a. Introduction of a Magister Juris (MJur), as set out in document 22/39b.
 - b. Addition of four new endorsements to the Master of Laws (LLM), as set out in document 22/39c.
 - c. Introduction of a Postgraduate Certificate in Children's Literature (PGCertCL), as set out in document 22/39d.
 - d. Introduction of Te Ara Poutama Toitū Te Reo, as set out in document 22/39e.
 - e. Introduction of Te Ara Hou Te Ahikāroa, as set out in document 22/39f.

2. To approve the following Round Two 2022 Category 6-9 proposal:
 - a. Amendment of the English Language requirements for the Graduate Certificate, Graduate Certificate in Business Analytics, and Graduate Certificate in Project Management, and Graduate Diploma, as set out in document 22/239.

22.48 CATEGORY C, DELETION AND WIL PROPOSALS

Received

The list of Category C proposals signalled to date, as set out in document 22/36 (revised 13 July 2022).

Resolved

1. To approve the 21 Category C proposals, as set out in documents 22/180c-p, 22/188a-b and 22/237a-e.
2. To approve the two deletion proposals, as set out in documents 22/199a and 22/199b.
3. To approve the four Work-Integrated Learning regulation amendments, as set out in documents 22/112, 22/200a, 22/200b and 22/248.

22.49 SCHEDULE OF LIMITATIONS ON ENROLMENTS

Reported

1. That the schedule of programmes and papers for which enrolments are to be limited are published in the Calendar in association with the Limitations Statute.
2. That document 22/184 listed papers for which limitations on enrolments had been proposed for 2023 and included 2022 enrolment figures as at 7 June 2022.
3. That the Schedule of Limitations had been recommended by the Divisional Boards, the Māori Academic Board of Studies, Curriculum Committee and the Education Committee.

Resolved

To approve the Schedule of Limitations on Enrolments for 2023, as set out in document 22/184 (rev. 30 June 2022).

22.50 AMENDMENT TO THE CONSTITUTION OF THE DIVISION OF EDUCATION BOARD

Reported

That, at their meeting on 26 May 2022, the Division of Education recommended that the President of the Waikato University Teaching Association (WUTA) be added as an ex officio member of the Division of Education Board.

Noted in discussion

1. That WUTA was a student group representing teacher candidates, assisting these students to gain a better understanding of the profession of teaching. They had developed terms of reference and an operational framework. Whilst they did not represent students in all of the Division's programmes, they did represent a large body

of students, and their membership on the Board would not displace any of the existing student members.

2. That, while there was support for having increased student representation on University Boards, it was questioned how this could be done in a way that maintained consistency across the University.
3. That it would be beneficial to develop a whole of University approach under a student partnership framework. This would help us understand where we need a consistent approach to representation, and where it might be appropriate for divisions to establish specific student partnerships to meet their own unique needs.

Resolved

To approve the amendment to the constitution of the Division of Education Board, as set out in document 22/307.

22.51 SPECIAL CONSIDERATION COMMITTEE NOMINATION

Reported

1. That clause 6 of the constitution of the Special Consideration Committee provides for three academic staff members appointed by the Chairperson of the Special Consideration Committee from a pool of four academic staff nominated by the Academic Board for terms of up to three years.
2. That Professor Valmaine Toki's term as a member of the Special Consideration Committee was due to end on 31 July 2022 and a replacement nominee was required.

Resolved

To approve the nomination of Mr Joel Manyam to the Special Consideration Committee, as set out in document 22/308.

22.52 INTERNATIONAL GUARANTEED CREDIT AGREEMENTS (GCA)

Reported

1. That the Education Committee approved a GCA between the Division of Management and INTEC Education College, Malaysia.
2. That the Chair of the Education Committee executively approved the following GCAs between the:
 - a. Division of Management and Van Lang University, Vietnam.
 - b. Division of Management and Hainan University, China
 - c. Division of Arts, Law, Psychology and Social Science and Shandong University of Technology, China.
 - d. Division of Health, Engineering, Computing and Science and Minzu University of China.
3. That copies of these GCA would be made available on the [Partnerships Database](#).

22.53 DATE OF NEXT MEETING

Reported

That the next meeting of the Academic Board would be held on 27 September 2022 at 2.10pm.

AGENDA PART TWO – CONFIDENTIAL

Resolved

That the public be excluded from this meeting to allow consideration of the following items:

1. Minutes (Part 2) of the Academic Board meeting of 28 April 2022
2. Report of the Vice-Chancellor (Part 2)
3. Honorary Award

The interests protected under the Local Government Information and Meetings Act 1987 and/or the Official Information Act 1982 which would be prejudiced by the public conduct of these proceedings were:

Item 1 affected material previously dealt with in a meeting from which the public was excluded.

Item 2 affected the disclosure or use of official information for improper gain or advantage and to protect the commercial interests of the University.

Item 3 affected the privacy of natural persons.

Tim O'Brien
Alison Beardsmore
Academic Office
28 July 2022